



Conference Rates

8 Hour Delegate Rate*

This includes

- Conference Room Hire
- Three Servings of Tea, Coffee & Biscuits
- Delegates Working Buffet Lunch in the room
- Pads and Pens
- Flip Chart and Pens
- Projector & Screen
- Speakers
- Extension Leads
- PA System and Roaming Mic
- Other Stationary available on request
- Free Car Parking

Experienced co-ordinator on the day to oversee your event from start to finish
Complimentary use of the Leisure Club – Gym, Swimming Pool,
Sauna, Steam Room & Spa Bath

Best available Bed & Breakfast Rates available on application.

Day Delegate package £40.00 per delegate

Includes VAT at 20%

*Minimum numbers per conference room apply for our delegate rates



Conference Rooms & Rates

Conference Rooms available from 6am – 11pm

Conference Room Rates		
Room	4 Hour Rate	8 Hour Rate
Strand Room	£200.00	£300.00
Strand Bar	£200.00	£300.00
Strand Room & Bar	£350.00	£550.00
Herbrand Room	£150.00	£200.00
Boardroom	£100.00	£150.00

Room Rates above include

An experienced member of our events team, room hire, complimentary car parking, delegates pads & pens, jugs of water & sweets

Equipment Hire

Projector & Screen £70.00

Speakers £10.00

Laptop £50.00

Flip Chart and Pens £10.00 each

Stationery

Photocopying available at reception at £0.10 per copy

Refreshments

Still or Sparkling Bottled Water £3.80 per large bottle

Tea and Coffee £2.50 per person, per serving

Tea, Coffee & Biscuits £3.00 per person, per serving

Tea, Coffee & Pastries £5.00 per person, per serving

Tea, Coffee & Cakes £6.50 per person, per serving

Delegate Buffet Lunch £15.00 per person

Other Buffet Menus & Brasserie Menu available on request

Includes VAT at 20%

All Equipment and Refreshments are to be pre ordered prior to event with timings